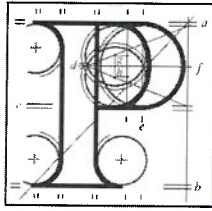


D/231/26



An
Coimisiún
Pleanála

Section 5 Declaration
Referral

Planning Appeal Form

AN COIMISIÚN PLEANÁLA

LDG- 087 597 -26

ACP-

27 APR 2026

Fee: € 220 Type: PMO

Time: 9:15 By: Reg Post

Your details

1. Appellant's details (person making the appeal)

Your full details:

(a) Name

Patrick Iball

(b) Address

Portaferry House, Walterstown, Cobh, The Great
Island, County Cork, P24KF95, Ireland

Agent's details

2. Agent's details (if applicable)

If an agent is acting for you, please **also** provide their details below. If you are not using an agent, please write "Not applicable" below.

(a) Agent's name

Click or tap here to enter text.

(b) Agent's address

Click or tap here to enter text.

Postal address for letters

3. During the appeal we will post information and items to you **or** to your agent. For this appeal, who should we write to? (Please tick ✓ one box only.)

You (the appellant) at the address in Part 1

☒

The agent at the address in Part 2

☐

Details about the proposed development

4. Please provide details about the planning authority decision you wish to appeal. If you want, you can include a copy of the planning authority's decision as the appeal details.

(a) Planning authority

(for example: Ballytown City Council)

Cork County Council

(b) Planning authority register reference number

(for example: 18/0123)

D/231/26

(c) Location of proposed development

(for example: 1 Main Street, Baile Fearainn, Co Ballytown)

Portaferry House, Walterstown, Cobh, The Great Island, County Cork,
P24KF95, Ireland

Appeal details

5. Please describe the grounds of your appeal (planning reasons and arguments). You can type or write them in the space below or you can attach them separately.

Dear Madam/Sir,

I wish to refer for review the decision of Cork County Council dated 2 April 2026 under Section 5 of the Planning and Development Act 2000 (as amended), which determined that the proposed relocation of an existing ancillary storage unit within the curtilage of my dwelling does not constitute exempted development.

1. Background

The proposal relates solely to the relocation of an existing ancillary storage structure within the curtilage of the dwelling at the above address.

For clarity, the structure is currently being repositioned to a location to the side (western elevation) of the dwelling and entirely behind the established front wall line of the house, consistent with the arrangement described in the Section 5 submission.

The Planning Authority has confirmed that:

- The front elevation of the dwelling is to the north
- The proposed location is to the side of the dwelling and not forward of the front wall
- The structure complies with the relevant limitations relating to height, floor area, and private open space under Class 3

Accordingly, the proposal satisfies the principal locational and quantitative requirements of Class 3, Part 1 of Schedule 2 of the Planning and Development Regulations 2001 (as amended).

5. Please describe the grounds of your appeal (planning reasons and arguments). You can type or write them in the space below or you can attach them separately.

2. Basis of the Planning Authority Decision

The refusal appears to arise solely from Condition 4 of Class 3, which requires that:

External finishes of structures placed to the side of a house shall conform with those of the house.

3. Grounds for Review

It is submitted that the requirement has been interpreted in a manner that does not fully reflect its intended scope and is a narrow interpretation of the requirement that external finishes “conform with” those of the dwelling.

The term “conform with” does not require identical materials or finishes, but rather compatibility in appearance and absence of visual incongruity within the context of the dwelling and its curtilage.

In this regard:

- The dwelling incorporates a range of external materials and finishes, including painted plaster walls, ^{brick} painted metal structural elements such as painted metal balcony columns, frames, painted metal windows, doors and timber balcony components and windows.
- The storage unit is a painted structure, consistent with standard ancillary garden structures within residential curtilages
- The dwelling is therefore not characterised by a single homogeneous external finish, but rather a mix of materials and finishes
- The structure is ancillary in nature, modest in scale, and clearly subordinate to the dwelling
- Its siting to the side of the dwelling, together with the position of the property set back behind an intervening dwelling, further reduces any

5. Please describe the grounds of your appeal (planning reasons and arguments). You can type or write them in the space below or you can attach them separately.

visual impact in the context of the site and limits visibility from the public road.

Having regard to the above, it is submitted that the proposed structure is not materially inconsistent with the external finishes of the dwelling and is capable of satisfying the intent of Condition 4.

4. Conclusion

The proposed relocation of the ancillary storage structure complies with the relevant conditions and limitations of Class 3, Part 1 of Schedule 2 of the Planning and Development Regulations 2001 (as amended), including siting, scale, and use parameters.

It is therefore respectfully submitted that the proposed development constitutes exempted development.

I respectfully request that the Board set aside the decision of the Planning Authority and issue a declaration that the proposed development is exempted development.

Is mise le meas,

Patrick Iball

Supporting material

6. If you wish you can include supporting materials with your appeal.

Supporting materials include:

- photographs,
- plans,
- surveys,
- drawings,
- digital videos or DVDs,
- technical guidance, or
- other supporting materials.

Acknowledgement from planning authority (third party appeals)

7. If you are making a third party appeal, you **must** include the acknowledgment document that the planning authority gave to you to confirm you made a submission to it.

Fee

8. You **must** make sure that the correct fee is included with your appeal. You can find out the correct fee to include in our Fees and Charges Guide on our website.

Oral hearing request

9. If you wish to request the Commission to hold an oral hearing on your appeal, please tick the “yes, I wish to request an oral hearing” box below.

Please note you will have to pay an **additional non-refundable fee** of €50. You can find information on how to make this request on our website or by contacting us.

If you do not wish to request an oral hearing, please tick the “No, I do not wish to request an oral hearing” box.

Yes, I wish to request an oral hearing

☐

No, I do not wish to request an oral hearing

☒

NALA has awarded this document its Plain English Mark

Last updated: April 2019.



Planning Ref D/231/26

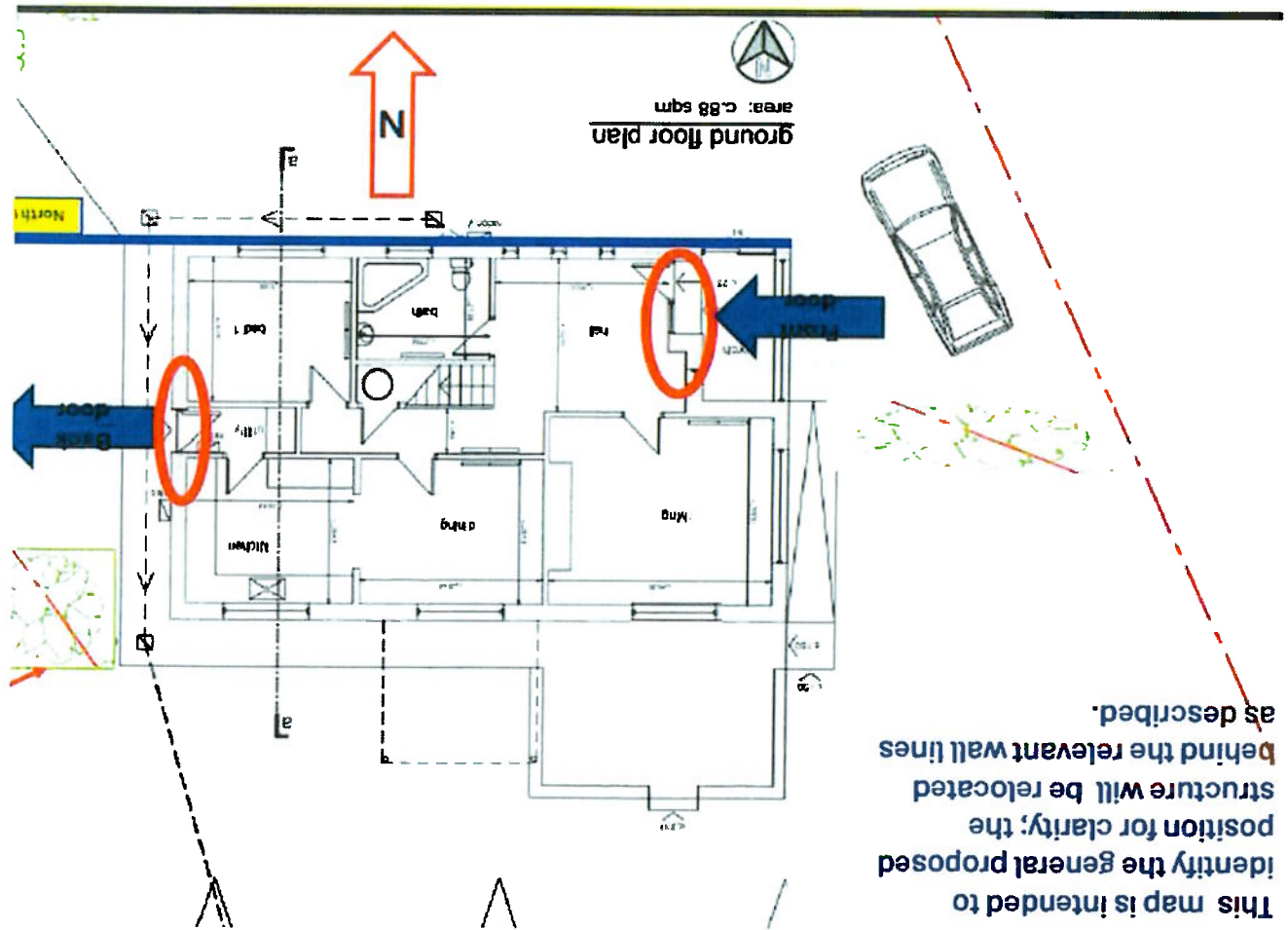
Declaration on Exempted Development under Section 5 of the Planning and Development Act 2000

Site Location: Portaferry House, Walterstown, Cobh, Great Island, Co. Cork.

Proposed Development:

Whether the proposed relocation of an existing ancillary storage unit within the curtilage of dwelling constitutes exempted development under schedule 2, part 1, class 3 of the Planning and Development Regs 2001. The proposed development consists solely of the relocation of an existing prefabricated steel storage unit to a position entirely to the south of the front line of the dwelling, set back a minimum of 1m being the line. The unit does not exceed 3m in height and is below 25m² and the remaining private amenity space provision exceeds 25m².

Approximate proposed relocation Ancillary domestic storage



Proposal /Context

The applicant is seeking a determination by the planning authority as to whether or not the relocation of an ancillary storage unit within the curtilage of a dwelling is exempted development under the Planning and Development Regulations (2001, as amended).

Planning History

79/5099 Permission granted to J. Neville for
bungalow.

02/172 Permission granted to Jim Kelly for dormer extension to dwelling with raised veranda decking.

Legislative Context

According to **Section 3(1) of the Planning and Development Act (2000 as amended)**, “development” means, save where the context otherwise requires, the carrying out of works on, in or under land or the making of any material change in the use of any structures or other land.

Section 4 of the same Act lists works that would be considered exempted development. It also conveys power on the Minister to make regulations to provide for any class of development to be exempted development for the purposes of the Act.

Of particular relevance to this application is **Schedule 2 Part 1 of the Planning and Development Regulations (2001 – 2013). Class 3**

Class 3 of said Schedule relates to the construction, erection or placing within the curtilage of a house of any tent, awning, shade or other object, greenhouse, garage, store, shed or other similar structure subject to the following conditions /Limitations .

Conditions /Limitations

1. No such structure shall be constructed, erected or placed forward of the front wall of a house.
2. The total area of such structures constructed, erected or placed within the curtilage of a house shall not, taken together with any other such structures previously constructed, erected or placed within the said curtilage, exceed 25 square metres.
3. The construction, erection or placing within the curtilage of a house of any such structure shall not reduce the amount of private open space reserved exclusively for the use of the occupants of the house to the rear or to the side of the house to less than 25 square metres.
4. The external finishes of any garage or other structure constructed, erected or placed to the side of a house, and the roof covering where any such structure has a tiled or slated roof, shall conform with those of the house.
5. The height of any such structure shall not exceed, in the case of a building with a tiled or slated pitched roof, 4 metres or, in any other case, 3 metres.

6. The structure shall not be used for human habitation or for the keeping of pigs, poultry, pigeons, ponies or horses, or for any other purpose other than a purpose incidental to the enjoyment of the house as such.

Article 9 of said Regulations lists a series of restrictions on exemptions area noted

Assessment

As part of the Section 5 submission, the applicant has submitted a site layout. It should be noted that the public road is located to the north of the dwelling in the layout submitted. Having reviewed the planning history with the site, the front elevation of the original dwelling permitted under 79/5099 clearly outlines the front elevation as facing north. As this is the case and given that the front elevation of the dwelling is the northern elevation, the revised location of the storage unit to the side of the dwelling (western elevation) to constitute exempted development must have the same material finish as the house (as per Point 4 of the Condition and Limitations of Class 3. This is not the case; therefore, the proposed relocation of the ancillary storage unit is development and is not exempted development. Furthermore, the current location of the existing ancillary storage unit to the front of the dwelling is also not exempted development under Class 3 .

Conclusion

Having regard to the parent planning permission for the site, the front of the dwelling is to the north. Taking the definition of development and works from the Planning and Development Act 2000, as amended, the siting of the shipping container within this site is considered to constitute development. Having regard to the conditions and limitations of Class 3 of Schedule 2 Part 1 of the Planning and Development Regulations the shipping container and its proposed revised location fails to meet all the conditions and limitations of Class 3, Part 1 of Schedule 2 of the Planning and Development Regulations 2001. The proposed location of the shipping container will be placed to the side of the dwelling . The external finish of the shipping container does not match that of the dwelling. The shipping container has an external finish of painted steel, while the dwelling has a painted smooth plaster finish. Therefore, the shipping container is not considered to constitute exempted development within the meaning of the Planning and Development Act 2000, as amended and Planning and Development Regulation 2001 as amended.

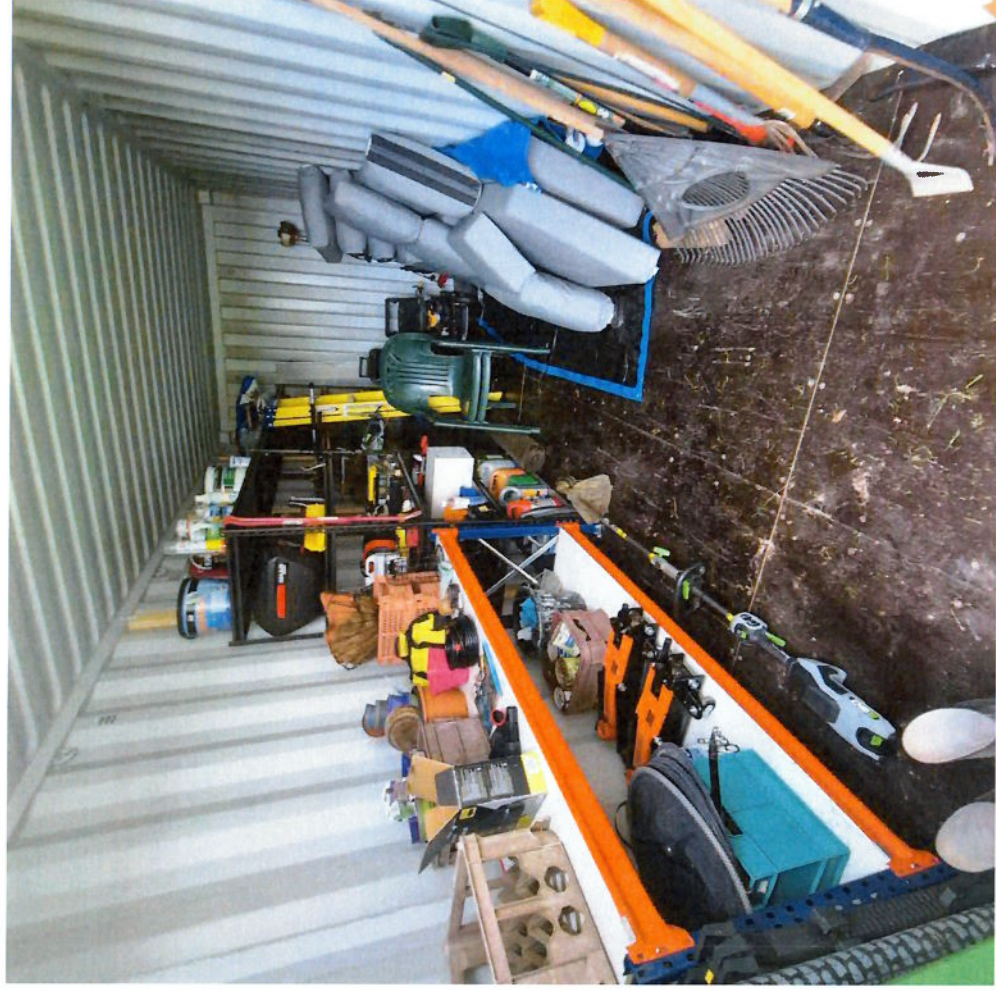
View of storage unit from the road in current location



NB:

- Proposed location further to the South
- Gate rarely open

Inside storage unit



The structure is used for purposes incidental to the enjoyment of the house

- It is NOT for human habitation
- It is NOT for keeping pigs, poultry, pigeons, ponies, or horses.

It is used for storage of lawnmower, woodchipper, strimmer, hedge clippers, chain saw, brush cutters, tools, gardening tools, fishing gear, ladders, garden furniture, etc.

View west along North wall of property



- Current location is forward of the front wall line as interpreted by the council
- Proposed location will be behind the front wall line by at least 1 metre and run parallel lines with the north wall line instead of the property boundary



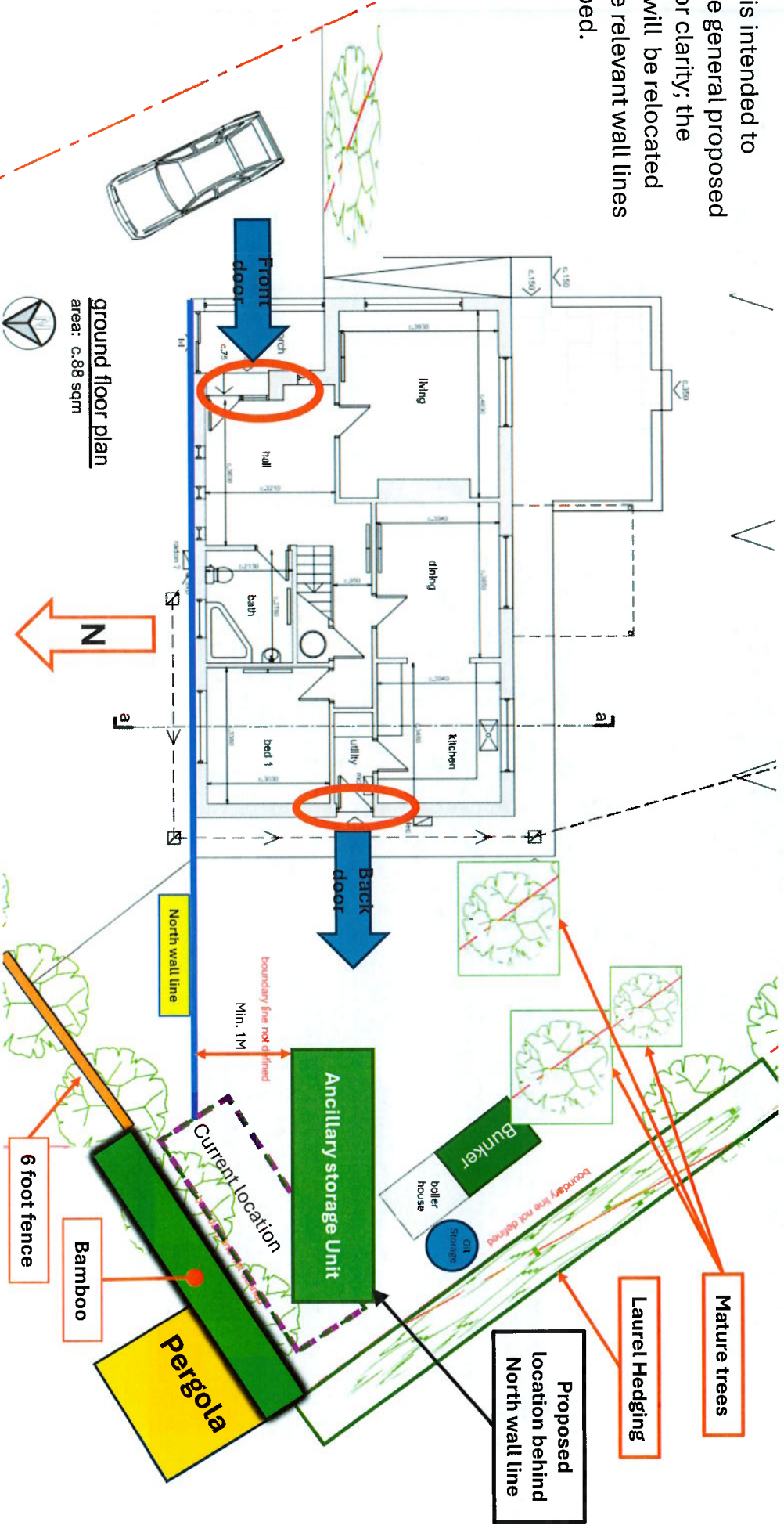
Google earth property view



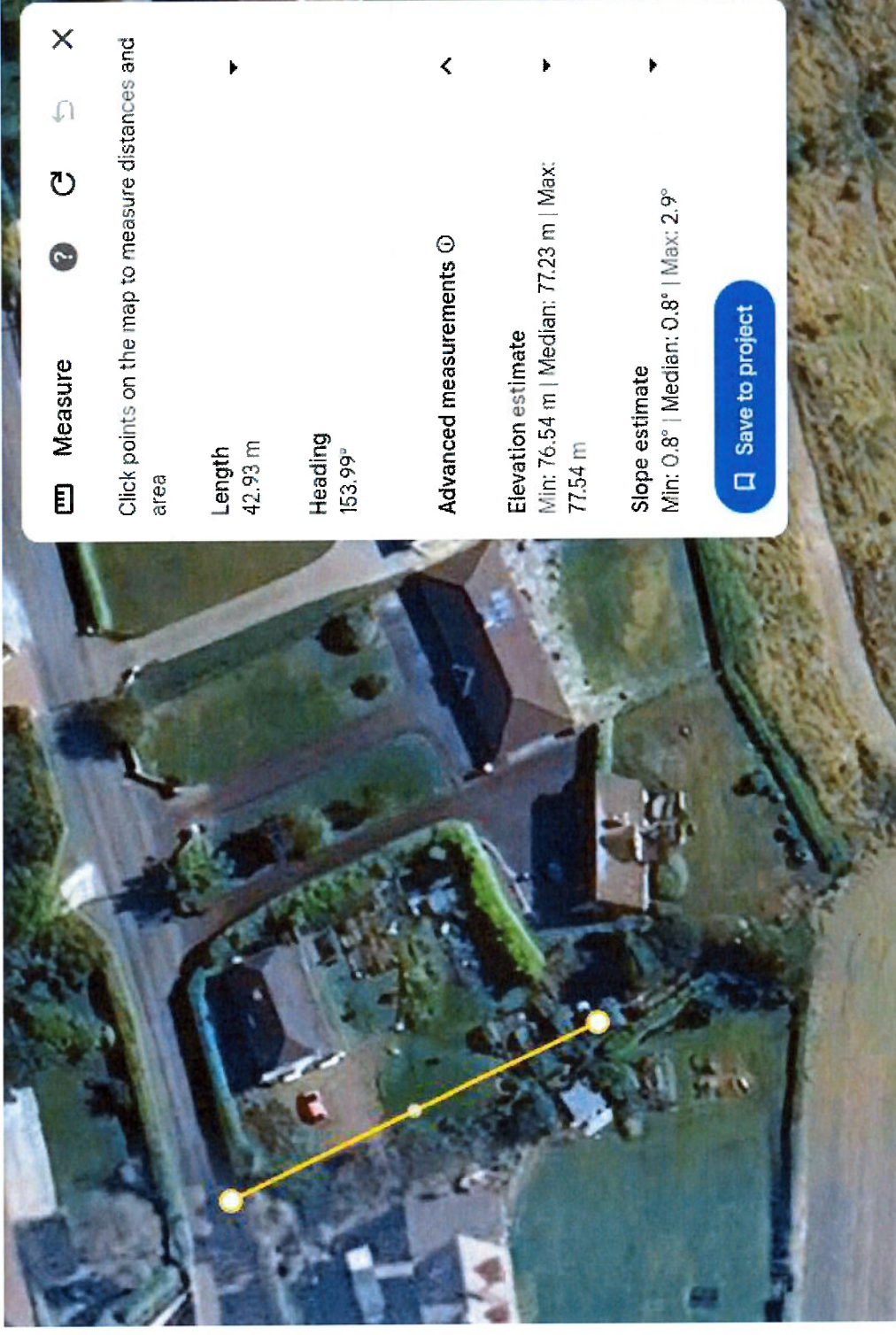
Approx. location of
unit

Approximate proposed relocation/orientation of Ancillary domestic storage unit

This map is intended to identify the general proposed position for clarity; the structure will be relocated behind the relevant wall lines as described.



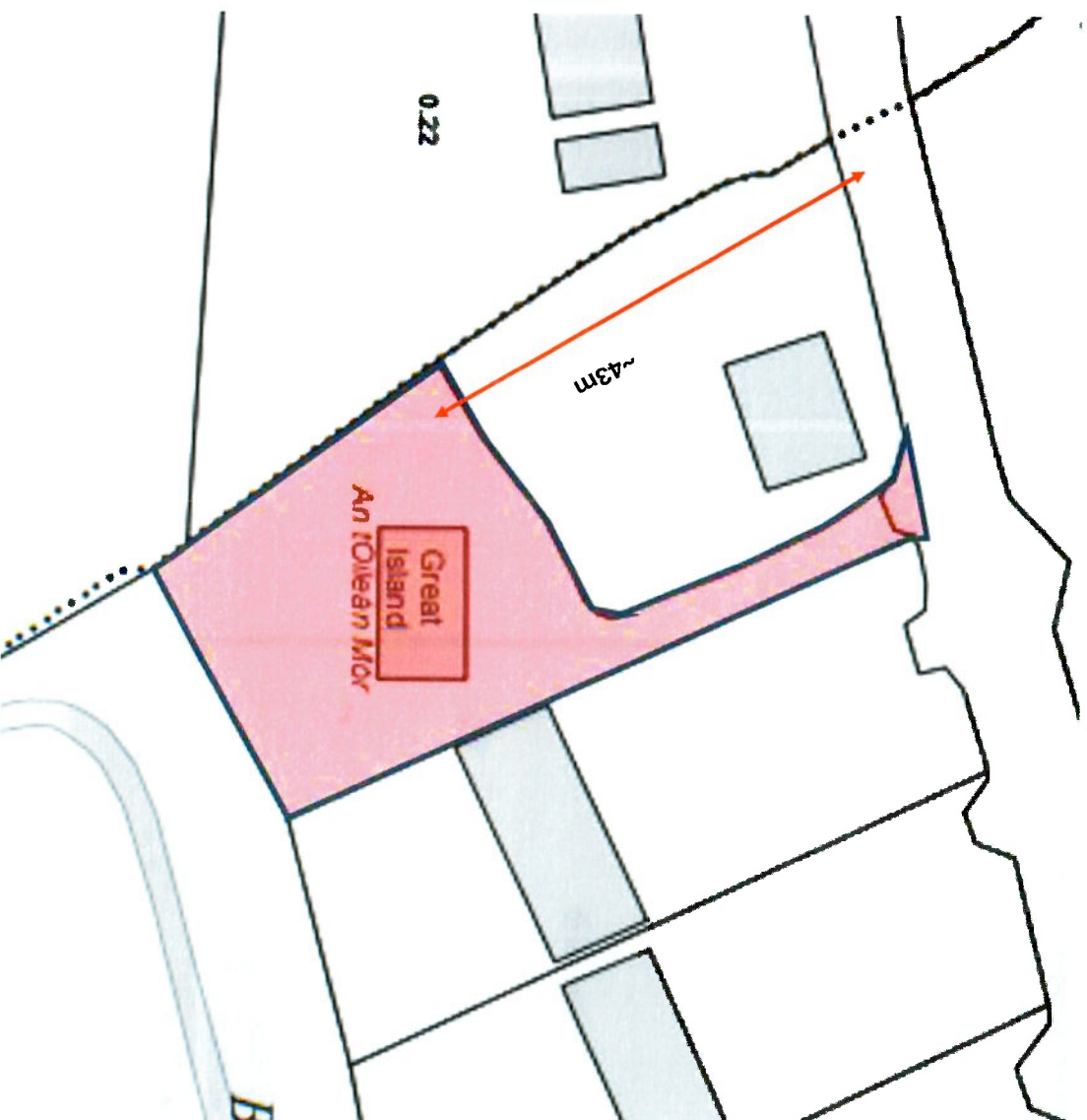
Proposed location details of ancillary storage unit



- Details of distance and elevation according to google earth
- Discreet location
- School to the South

Proposed location details of ancillary storage unit

- Approximately 43 metres from road to unit
- Road elevation approximately 1.5-3 metres height difference
- Residential property in between public road and my property
- Access to my property is via private entrance on the opposite side of proposed location



Planning Pack Map



**Tailte
Éireann**

**CENTRE
COORDINATES:**
ITM 563562.568265

ORDER NO.:
50518125_1

PUBLISHED:
13/02/2026

MAP SERIES:
1:2,500

MAP SHEETS:
9431-D

COMPILED AND PUBLISHED BY:

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Phoenix Park,
Dublin 8,
Ireland.
D08F8C4
www.tailte.ie

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is not evidence of the existence
of a right of way.

This topographic map
does not show
legal property boundaries,
nor does it show
ownership or physical features

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Folio Number: CK102716F

583710 mE, 569440 mN

Application Number: P2022L.R088107N

The Property
Registration Authority
An Údarás
Cítrúcháin Maoina



Folio: CK102716F

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(centre line of parcel(s) edged)

Freehold

Leasehold

Subleasehold

Burdens (may not all be represented on map)
Right of Way / Wayleave

Turfery

Pipeline

Well

Pump

Septic Tank

Soak Pit



A full list of burdens and their symbology can be found at:
www.lra.ie/office/ie

The registry operates a non-conclusive boundary system. The Registry Map identifies properties not boundaries meaning neither the description of land in a register nor the identification by reference to a registry map is conclusive as to the boundaries or extent. (see Section 35 of the Registration of Title Act, 1964). As inserted by Section 62 of the Registration of Deed and Title Act 2006.

583390 mE, 568180 mN
Date Printed: 28/07/2022

Creation Date: 28 July 2022 14:30:52

Application Number: P2022L.R088107N

1:1000 Scale

Page 6 of 6

Folio Number: CK19388F

Application Number: P2022LR08982H

583720 mE, 568410 mN



The Property
Registration Authority
An tÚdarás
Clárúcháin Maoine

Folio: CK19388F

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(centre-line of parcels edged)

Freehold

Leasehold

Subleasehold

Burdens (may not all be represented on map)

Right of Way / Wayleave

Turbary

Pipeline

Well

Pump

Septic Tank

Soak Pit

A full list of burdens and their symbology can be found at:
www.landsireg.ie

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583400 mE, 568150 mN
Date Printed: 04/08/2022

Creation Date: 04 August 2022 10:31:52

Application Number: P2022LR08982H



1:1000 Scale

Page 6 of 6

Part of CURRABALLY

Part of CURRABALLY

Car Park

XY: 583651, 508233
Scale: 1:2500
Townland: Currabally
Barony: Barrymore
County: Cork

Property Details	
Back	
Folio Number	CK19388F
Title Level	Freehold
Plan Number	92
Property Number	1
Area of selected plans	0.11 hectares.
Number of Plans on this folio:	1
Address	Portaferry House, Watersdown, Cahn. Co. Co.K, P24 KP95
Add to Basket	Create Alert

Site Location Map



CENTRE COORDINATES:
ITM 963562.682565

ORDER NO.:
60511125_1

PUBLISHED:
13/02/2020

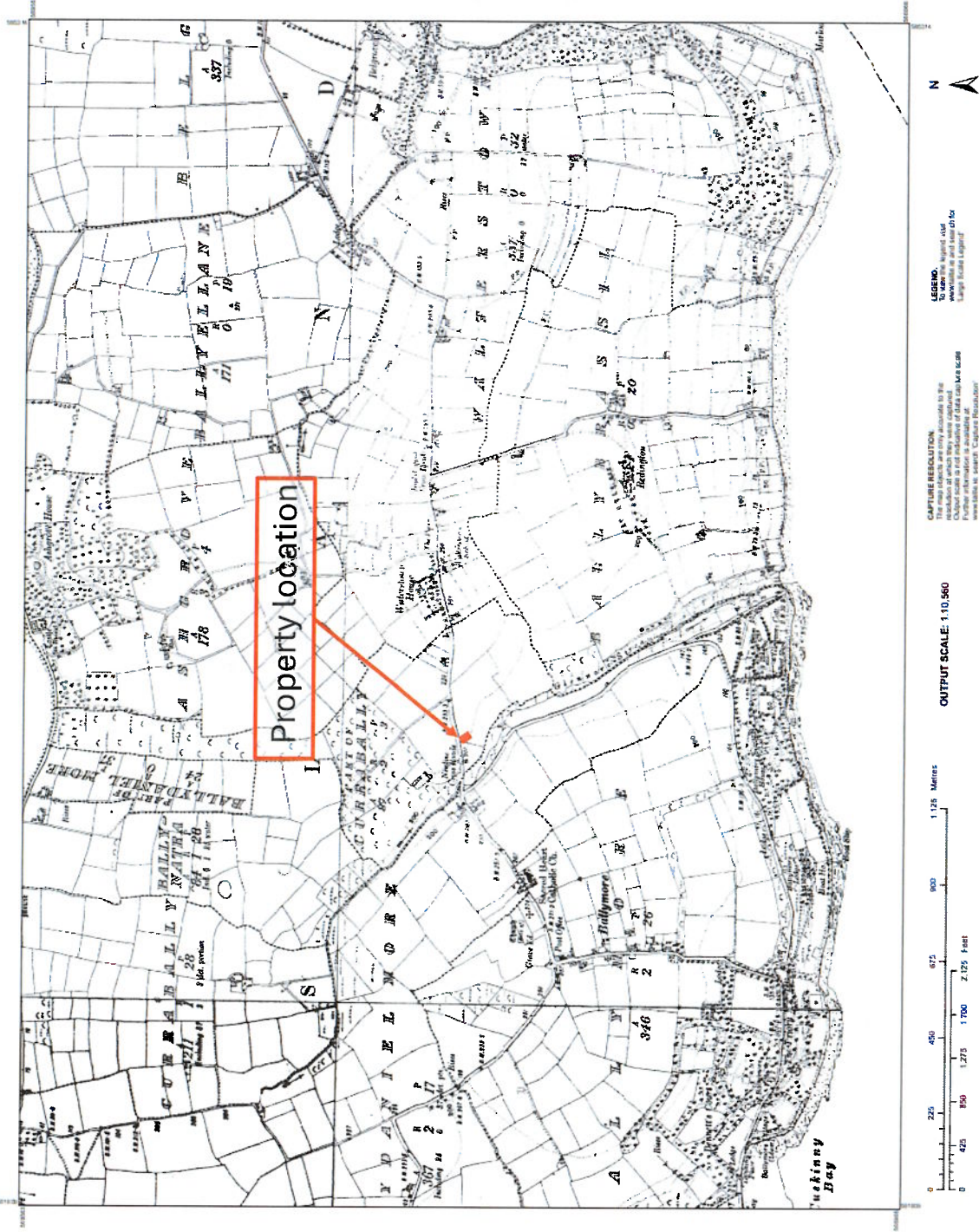
MAP SERIES:
8 inch Raster
8 inch Raster
8 inch Raster
8 inch Raster

MAP SHEETS:
CK076
CK078
CK087
CK088

COMPILED AND PUBLISHED BY:
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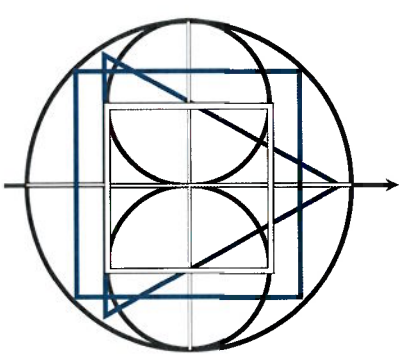
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LEGEND
To view the legend, visit www.tailte.ie
Further information is available at www.tailte.ie
Large Scale Legend

CAPTURE RESOLUTION
The map objects are only available to the user at the resolution of the capture device. Output scale and resolution are not guaranteed. Further information is available at www.tailte.ie Capture Resolution

OUTPUT SCALE: 1:10,560



Portaferry

House

Section 5 Declaration for Ancillary storage unit

ADDITIONAL CONTACT INFORMATION TO BE SUBMITTED WITH APPLICATION

- The applicant(s) address **must** be submitted on this page.
- **Only one copy of this section of the application form needs to be submitted**

(A) Applicant: (From Question 1 of Application Form)

Address (Required):	Portaferry House, Walterstown, Cobh, Great Island, County Cork, P24KF95, Ireland
Telephone No./Mobile No. (if any):	0876412534
Email Address (if any):	patrickiball@yahoo.ie

(B) Person/Agent acting on behalf of the Applicant (if any):

Name:	
Address:	
Telephone No./Mobile No. (if any):	
Email Address (if any):	
Should all correspondence be sent to the above address? Please tick ☒ appropriate box. Yes ☐ No ☐	
(Please note that if the answer is 'No', all correspondence will be sent to the Applicant's address)	

(C) Owner/s (required where applicant is not the owner):

Name:	
Address:	
Telephone No./Mobile No. (if any)	
Email Address (if any)	

The provision of additional contact information such as email addresses or phone numbers is voluntary and will only be used by the Planning Authority to contact you should it be deemed necessary for the purposes of administering the application. These details will not be made available to any third party with the exception of An Bord Pleanála for the purpose of administering the appeal.

Fully completed application forms should be submitted to the relevant planning office.

CORK COUNTY COUNCIL

County Hall Office

Planning Dept. TEL: (021) 4276891
County Hall, FAX: (021) 4867007
Carrigrohane Road,
Cork, T12 R2NC

West Cork Planning Office

Norton House, TEL: (028) 40340
Cork Road, FAX: (028) 21660
Skibbereen,
Co.Cork, P81 AT28

WEB ADDRESS: www.corkcoco.ie

Signed (Applicant or Agent as appropriate) 	Date 03/03/26
--	-------------------------------------

9. I hereby declare that, to the best of my knowledge and belief, the information given in this form is correct, accurate and fully compliant with the Planning and Development Acts 2000, as amended and the Regulations made thereunder:

The application form and advisory notes are non-statutory documents prepared by Cork County Council for the purpose of advising the type of information which is normally required to enable the Planning Authority to issue a Declaration of Exemption under Section 5. This document does not purport to be a legal interpretation of the statutory legislation nor does it state to be a legal requirement under the Planning and Development Act 2000 as amended, or Planning and Development Regulations, 2001, as amended.

9. I hereby declare that, to the best of my knowledge and belief, the information given in this form is correct, accurate and fully compliant with the Planning and Development Acts 2000, as amended and the Regulations made thereunder:

- The Planning Authority may require further information to be submitted to enable the authority to issue a decision on the Declaration of Exemption application.
- The Planning Authority may request other person(s), other than the applicant, to submit information on the question which has arisen and on which the Declaration of Exemption is sought.
- Any person issued with a Declaration of Exemption may on payment to An Bord Pleanála refer a Declaration of Exemption for review by the Board within 4 weeks of the date of the issuing of the Declaration of Exemption decision.
- In the event that no Declaration of Exemption is issued by the Planning Authority, any person who made a request may on payment to the Board of such a fee as may be prescribed, refer the question for decision to the Board within 4 weeks of the date that a Declaration of Exemption was due to be issued by the Planning Authority.

The application must be accompanied by the required fee of €80

The application must be accompanied by a site location map which is based on the Ordnance Survey map for the area, is a scale not less than 1:1000 and it shall clearly identify the site in question.

Sufficient information should be submitted to enable the Planning Authority to make a decision. If applicable, any plans submitted should be to scale and based on an accurate survey of the lands/structure in question.

The application should be sent to the following address:

The Planning Department, Cork County Council, Floor 2, Co. Hall, Carrigrohane Road, Cork, T12 R2NC; or for applications related to the Western Division, The Planning Department, Cork County Council, Norton House, Cork Road, Skibbereen, Co. Cork, P81 AT28.

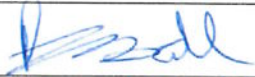
ADVISORY NOTES:

8. DATA PROTECTION DECLARATION:

In order for the Planning Authority to process the personal data you have provided, your consent is required. By ticking the box below, you consent to the Planning Authority processing the personal data provided by you in line with the terms of Cork County Council's Privacy Policy available at <http://www.corkcoco.ie/privacy-statement-cork-county-council> or in hardcopy from any Council office; and to having your information processed for the following purposes:

Processing of your Declaration of Exemption application by the Planning Authority

☒ I give permission for my personal information to be processed for the purpose stated above

Signed (By Applicant Only)	
Date	03/03/26

GDPR Special Categories of data / Sensitive Personal data - Explicit Consent

Where Special Categories of personal data / sensitive personal data are provided as part of / in support of a declaration application, **explicit consent** to the processing of the special categories of data must be given by the person to whom the data refers, namely the Data Subject.

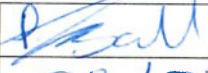
Special Categories of data / Sensitive Personal data include:

- Race
- Ethnic origin
- Political opinions
- Religion
- Philosophical beliefs
- Trade union membership
- Genetic data
- Biometric data
- Health data
- Concerning a natural person's sex life
- Sexual orientation

In order for the Planning Authority to process the sensitive personal data you have provided, your consent is required. By ticking the box below, you consent to the Planning Authority processing the personal data provided by you in line with the terms of Cork County Council's Privacy Policy available at <https://www.corkcoco.ie/privacy-statement-cork-county-council> or in hardcopy from any Council office; and to having your information processed for the following purposes:

Sensitive personal data being submitted in support of Declaration of Exemption Application

☒ I give permission for my sensitive personal data submitted to the Planning Authority to be processed for the purpose stated above.

Signed	
Date	03/03/26

You have the right to withdraw your consent by contacting the Planning Department, Ground Floor, County Hall, Carrigrohane Road, Cork. Tel: (021) 4276891 Email: planninginfo@corkcoco.ie or by contacting the Planning Department, Norton House, Cork Road, Skibbereen, Co. Cork. Tel: (028) 40340 Email: westcorkplanninginfo@corkcoco.ie However if consent to the use of personal data is withdrawn during the declaration of exemption decision-making process this information cannot be considered as part of the decision making process. Once a decision has been made, an applicant is not entitled to withdraw consent, as the right of erasure does not apply to a situation where processing is required for compliance with a legal obligation or for the performance of a task carried out in the public interest.

Please note that all information / supporting documentation submitted will be available publicly to view at the Planning Authority offices.

4. APPLICATION DETAILS:
Answer the following if applicable. Note: Floor areas are measured from the inside of the external walls and should be indicated in square metres (m²)

(a) Floor area of existing/proposed structure(s):	Storage shed floor area 14.79 m ²
(b) If a domestic extension is proposed, have any previous extensions/structures been erected at this location after 1 st October, 1964 (including those for which planning permission has been obtained):	Yes ☐ No ☒ If yes, please provide floor areas (m ²) and previous planning reference(s) where applicable:
(c) If a change of use of land and/or building(s) is proposed, please state the following: Existing/previous use Proposed use	N/A
(d) Are you aware of any enforcement proceedings connected to this site?	Yes ☒ No ☐ If yes, please state relevant reference number(s): EF/25/135

6. PROTECTED STRUCTURE DETAILS / ARCHITECTURAL CONSERVATION AREA:

Please tick appropriate box to show applicant's legal interest in the land or structure:	A. Owner ☒ B. Other ☐
Where legal interest is "Other", please state your interest in the land/structure:	
If you are not the legal owner, please state the name of the owner/s (address to be supplied at Question C in Contact Details):	
Is this a Protected Structure/Proposed Protected Structure or within the curtilage of a Protected Structure:	Yes ☐ No ☒
If yes, has a Declaration under Section 57 of the Planning & Development Act 2000 been requested or issued for the property by the Planning Authority:	Yes ☐ No ☐
If yes, please state relevant reference No.	
Is this site located within an Architectural Conservation Area (ACA), as designated in the County Development Plan?	Yes ☐ No ☐

7. APPROPRIATE ASSESSMENT:

Would the proposed development require an appropriate assessment because it would be likely to have a significant effect on the integrity of a European site (SAC, SPA etc)? Yes ☐ No ☒

1. NAME OF APPLICANT: (ADDRESS TO BE SUPPLIED AT QUESTION A - CONTACT DETAILS)

Patrick Iball

2. POSTAL ADDRESS OF LAND OR STRUCTURE FOR WHICH DECLARATION OF EXEMPTION IS SOUGHT:

Portaferry House,
Cobh,
Great Island,
County Cork,
P24KF95,
Ireland

3. QUESTION/DECLARATION DETAILS:

Please state the specific question for which a Declaration of Exemption is sought

Note: Only works listed and described under this section will be assessed under the Section 5 Declaration of Exemption

I seek a declaration under Section 5 of the planning and development act 2000 (as amended) as to whether the proposed relocation of an existing ancillary storage unit within the curtilage of my dwelling constitutes exempted development under schedule 2, part 1, class 3 of the planning and development regulations 2001 (as amended).

The proposed development consists solely of the relocation of an existing ancillary prefabricated steel storage unit to a position entirely to the South of the front wall line of the dwelling, set back a minimum of 1 metre behind that line. No enlargement, structural alteration, or intensification of use is proposed. Due to existing site constraints: The presence of a boiler house, coal bunker and mature trees and vegetation within the curtilage it is not feasible to relocate the structure further south. The unit will remain within the domestic curtilage of the dwelling and will be used solely for incidental domestic storage purposes ancillary to the enjoyment of the dwelling. It will not be used for human habitation, commercial activity, or any purpose other than ancillary domestic storage.

The unit does not exceed 3 metres in height and will not include any verandah, balcony, raised platform or attached structure. The cumulative floor area of all domestic outbuildings within the curtilage remains below 25 square metres and will not reduce the remaining private open space to below 25 square metres. The structure has been newly painted in a muted light green finish to harmonise with the surrounding rural landscape and garden setting. It is substantially screened from public view by existing boundary treatments and vegetation, including established bamboo planting, a pergola structure and fencing to the North. The neighbouring property situated between the site and the public road further limits visibility. Only a minimal portion of the roof level may be intermittently visible from the public road when the neighbouring gate is open. Further native trees and hedging is planned for this site.

The proposed relocation position places the structure fully behind the front wall line of the dwelling and represents the least visually intrusive and most discreet location feasible within the site.

I request a declaration as to whether the proposed relocation constitutes exempted development.

Le meas, Patrick Iball



CORK COUNTY COUNCIL APPLICATION FOR SECTION 5 DECLARATION OF EXEMPTION

APPLICANT CHECKLIST

(Please tick ✓)

- 4 No. Copies of Application Form:**
- 1 No. Copy of Contact Details:**
- 4 No. Copies 6" O.S. Maps:**
- 4 No. Copies 25" O.S. Maps:**
- 4 No. Copies of Site Layout Plan:**
- 4 No. Copies Scaled Drawings of Development:**
- €80 Application Fee:**

FOR OFFICE USE ONLY

Receipt No.	
Cash/Cheque/ Credit Card	
Date	
Declaration Ref. No.	

DATE STAMP HERE

You should make sure that you are satisfied that any information/documentation that you submit is appropriate to be viewed by the public. Please do **not** submit any information that you do not want 3rd parties to view.

In the case of a Declaration of Exemption for Land Reclamation, the following additional information is required:

- A copy of the details submitted to the Council's Environment Department (Inniscarra) for a Waste Licence Permit
- Correspondence from Teagasc (detailing how the land reclamation would benefit the land in question for agricultural purposes)
- Details of existing and proposed levels
- Details of fill material and duration of fill.

DATA PROTECTION

The planning process is an open and public one. In that context, all applications for Declarations of Exemption are made available for public inspection.

Personal information collected by Cork County Council is done so in order for us to process your application for a Section 5 Declaration of Exemption. Legally we can process this information as it is necessary for us to comply with our statutory/legal obligations. The protection of our personal data is a key priority for the Council and your data will be processed in line with our Privacy policy which is available at <http://www.corkcoco.ie/Privacy-Policy> or hardcopy from our offices at County Hall, Carrigrohane Road, Cork, Ireland. Should you have any questions about our privacy policy or the information we hold about you, please contact us by email to dpo@corkcoco.ie or write to us at Data Protection Officer, Cork County Council, County Hall, Carrigrohane Road, Cork, Ireland.

